

### **Powerhouse Community Center Rental information:**

The physical address for the Powerhouse Community Center is: 1658 Coast Blvd. Del Mar, Ca 92014. No mail received here; this is for directional purposes only.

The primary use of the Powerhouse Community Center is for leisure activities of a constructive recreational or educational nature, both active and passive. The setting and storage of the tables and chairs or anything else is the responsibility of the permittee.

We are currently booking events up to two years in advance, 120 maximum seat capacity.

The facility rental includes the use of 120 White Resin Chairs, fourteen 60 inch round dining tables, six- 6 foot long rectangular banquet tables. These items are included with rental of the PHCC at no additional charge. The set up and clean up, including removal of all trash, is the responsibility of the permittee or their catering company.

A three hour minimum rental time is required with any booking. The rental time charged will include the set up and cleaning in addition to the event time.

All grilling must be done on the outside patio area of the Powerhouse Community Center, next to the smokestack. Grease mats must be used to collect any cooking debris under and around the grill.

### **Damage Deposit Required**

In addition to the hourly rental fee, an \$800.00 Refundable Damage Deposit is required. However with any children's events (18 and under) \$1500.00 is the required Damage Deposit. The Damage Deposit fee is refunded to the payee in the form of a check approximately three weeks after the date of event.

If any damage to the facility, the property, or any overage of rental hours, then money will be deducted from the damage deposit refund. This amount will be determined by the cost to replace, repair, or facility rental hourly rate.

The Children's events require 1 adult per 10 children, and 2 security guards, including one upstairs and one downstairs, unarmed and insured.

The "all day rate" 12:00 noon to 11:00 pm, includes the use of the six parking spaces in front of the building. If renting the facility by the hour, the six parking spaces cost an additional \$150.00 for the day.

## **Powerhouse Community Center Fee Schedule:**

### **High Season- March through October**

\$550.00 per hour or \$4,500.00 for the day

### **Low Season- November through February**

\$400.00 per hour or \$4,000.00 per day

### **Residential Rate**

The residential rate is year round and available only for Residents of the City of Del Mar (with proof of residency)

The rate is \$350.00 per hour or \$3,500.00 per day. Proof of residency should include the home address within the City of Del Mar limits, and the residential water bill from the City of Del Mar only. Residents outside of Del Mar do not qualify for the residential rate.

No sales of any kind are allowed on the premises of the PHCC, Parks, or Beaches, in Del Mar, unless permitted by a City Official.

### **501c3 Non-profit rates**

Non-profit rates are available Monday thru Thursday from 3:00 pm-11:00 pm Proof of IRS Tax Exemption for the 501c3 must be provided. The rate for qualified groups is \$100.00 per hour.

### **Music Ordinance**

Amplified music (small band or DJ) is only permitted inside the building. Any music outside must be acoustic music only. The only permitted outside amplified music occurs on the stage area for the City of Del Mar's Summer Concert Series. All music must be turned off at 10:00pm, as of City Ordinance.

### **Parking for Special Events**

Parking can be a challenge especially during the Summer months in Del Mar. The Summer months bring more gorgeous weather, schools are out of session and the Del Mar Thoroughbred Horse Racing Season is on. There are quite a few options for parking listed below.

### **Parking Lots: Pay for Parking**

- \* Seagrove Parking Lot, located on Coast Blvd. across the street from the Powerhouse Park and the Community Center, this location takes credit cards or bills.
- \* Under the L'Auberge Inn located off of 15<sup>th</sup> street, on the north side, just east of the post office, this location is metered and takes coins only.
- \* Meters on Coast Blvd. – These Meters take credit cards, debit cards or coins.
- \* Shuttling guests in is always highly recommended for the ease and convenience of using the large passenger loading zone on the west side of Coast Blvd in front of Powerhouse Park.
- \* Free Parking in the residential areas north of the Del Mar Motel.
- \* Free Parking at the City Parking Lot at Camino Del Mar and 11<sup>th</sup> Street.
- \* Local Guests can stay in the nearby Hotels, and walk or take a short cab ride to the Parks, Beaches and Community Center.

### **Catering & Insurance Requirements**

Catering is preferred for events at the PHCC, although you may bring in your own outside caterer.

It is the responsibility of the caterer or permittee to remove all trash from the premises of Del Mar. The caterer must obtain a current City of Del Mar Business license.

Insurance must be provided for general liability, workers compensation and liquor liability, if any alcohol is served. The City of Del Mar must be listed as an additional insured on the certificate, with this address:

City of Del Mar, Attn: Community Services Department, 1700 Coast Blvd. Del Mar, CA 92014. Limits must be \$1,000,000 per occurrence, \$2,000,000 aggregate. The Finance Department issues business licenses and can be reached at (858) 755-9354